

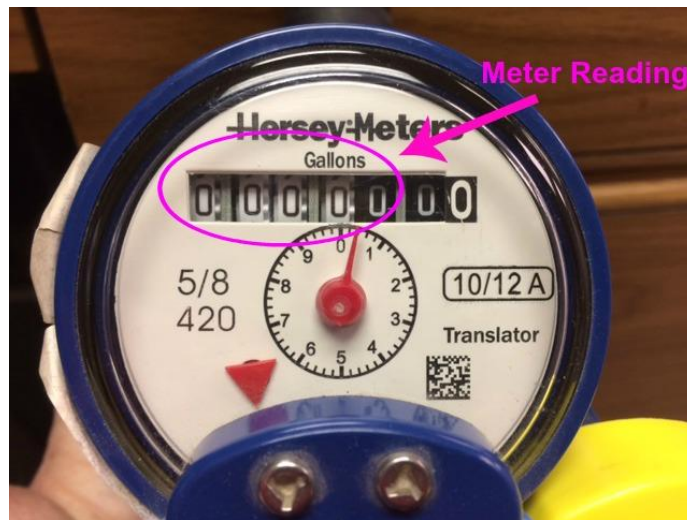


**DEER CREEK WATER CORP.**  
**4621 NW 206<sup>th</sup> St.**  
**Edmond, OK 73012**  
**405/348-0285**  
**TDD# 866-679-9616**

## **INSTRUCTIONS to transfer a membership.**

Information you will need to transfer your water membership to a new owner:

- 1.) Water Membership number: \_\_\_\_\_
- 2.) Service Address: \_\_\_\_\_
- 3.) Name(s) of the buyer: \_\_\_\_\_
- 4.) Mailing address of the buyer: \_\_\_\_\_
- 5.) Contact phone number for buyer: \_\_\_\_\_
- 6.) Final meter reading: \_\_\_\_\_



7.) **CALL OUR OFFICE AT 405-348-0285** and give us your final meter reading. We will calculate your final bill. Bring cash\* or blank check to pay your account in full through the final meter reading plus the \$25.00 transfer fee. \*If paying by cash, please bring correct amount. We do not keep cash for change in the office. We cannot accept credit cards for payment in the office.

You will sign an **Assignment of Membership** form in our office and we will give you a copy of the form and a receipt for the final payment to take to the Buyer at your closing.